

City Safety Grant Application Form 26/27

Form Preview

Applicant Details

* indicates a required field

Please note:

- You are only permitted to submit **one** application per organisation, per round.
- A copy of the City Safety Grant Guidelines can be downloaded [here](#).

Contact Details

Mackay Regional Council is collecting your information in order to process your application. This information will only be disclosed to any other third party with your written authorisation or as required by law.

Organisation Name *

Organisation Name

Organisation/Business/Trading Name

Legal Entity Name *

As shown on your ABN

Contact Person *

First Name

Last Name

Address *

Address

Number, Street, Suburb/Town, State and Postcode are required.

Contact Number *

Email *

Organisation Details

Is Your Organisation Registered For GST? *

☐ Yes

☐ No

Does Your Organisation Have An ABN? *

☐ Yes

☐ No

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ABN Number (If Applicable)

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Auspiced Applications Only

If your application is being auspiced by an incorporated association or an individual, please upload written proof and documentation.

Attach a file:

Documentation must include permission in writing, Contact Person, their Position, Organisation Details and ABN Number

Child Safe Requirements

Will the grant-funded project include activities or services that will involve children (individuals under the age of 18), or facilities/activities where children are under your organisation's supervision? *

☐ Yes ☐ No

This question relates to Child Safe Organisation Act 2024 (QLD)

Child Safety Declaration

The Grantee acknowledges that it is exclusively responsible for ensuring the safety of children involved in the funded activity and for complying with all applicable child safety obligations (including the Child Safe Organisations Act 2024 (Qld) and the Child Safe Standards and Universal Principle, where applicable). Council's receipt or sighting of any child-safety related policies or evidence is solely for Council's assurance and to confirm the Grantee's compliance efforts. Council's review shall not be taken as endorsement of the content or as a transfer of responsibility for the effectiveness of those policies, which remains with the Grantee.

To seek further information about Child Safe Organisations - [Child Safe Organisations | Queensland Family and Child Commission](#).

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☐ I Agree

☐ I Disagree

Please upload any supporting documentation

Attach a file:

Documents could include: a copy of your Child Safety and Wellbeing Policy and Code of Conduct; and, brief details of your risk management measures (e.g. supervision arrangements/ratios, transport arrangements, reporting pathways etc)

Project Details

Address of Project *

Proposed Project Start Date *

Proposed Completion Date *

Summary Of Proposed Works *

Provide a brief description of what you are proposing.

Have works on this project commenced? *

☐ Yes

☐ No

Applicants who have commenced works are ineligible for funding.

Please confirm you can deliver the project by April 30, 2027. *

☐ Yes

☐ No

☐ Other:

Are you the land owner for the project area? *

☐ Yes

☐ No

Please upload either proof of ownership or evidence of landowners consent

Attach a file:

Evidence may include current rates notice for proof of ownership or signed letter of support for landowners consent.

Does your Organisation (or Auspicing Organisation) have a valid Public Liability Insurance cover for your project? *

☐ Yes

☐ No

Assessment Criteria

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Assessment Criteria 1: Demonstrate the need for improved lighting, CCTV and/or safety initiative in reference to achieving the intent of creating a safe environment within the City Centre (60%) *

Demonstrate existing known or potential issues that the funding will help mitigate.

Assessment Criteria 2: Demonstrate how the proposed works will benefit areas located in the public area, street or laneway network (20%) *

Assessment Criteria 3: The application includes a detailed plan of the project area including the works proposed (10%) *

Attach a file:

Budget - Assessment Criteria 4 (10%)

The below budget section will be reviewed and assessed as Assessment Criteria 4.

The budget section and tables must:

- be completed correctly
- consider the use of local contractors/suppliers with appropriate qualifications
- demonstrate the appropriate financial contribution to the project by the applicant, and
- be realistic and provide value for money.

Funding Available:

Successful projects will be eligible for a co-contribution from MRC of up to 50% of the total project costs, with a maximum funding amount of up to \$3,000 (ex GST), per commercial property.

Are local contractors being used for the project? *

☐ Yes

☐ No

Quotes are to be submitted in the budget table below

If you don't have plans to engage local contractors/suppliers please detail why.

Total Grant Amount Requested (Ex GST)

\$

Must be a dollar amount.

This amount MUST reflect the same amount shown in 'Total Funds requested from Council' in the Funding Split Table.

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Expenditure Table

Please complete the expenditure table below as part of the budget assessment criteria. In the table, include the quote/s from the supplier/s that you would like to proceed with.

- One quote is required for costs less than \$3,000, and two quotes where costs are higher than \$3,000.
- If costs exceed \$3,000, please upload a comparative quote (for each applicable item) in the section labelled 'Comparative Quote/s' below the table.

Additional information:

- The total amounts are calculated automatically.
- Total Expenditure and Funding Split Total **MUST** equal each other.
- The quoted amount must match the expenditure amount.
- Expenditure amount items must exclude GST

EXAMPLE Expenditure Table

Proposed Expenditure	Expenditure Amount	Supplier
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Festoon Lighting	\$1,250.00	Lighting Company
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CCTV	\$1,750.00	CCTV Company
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TOTAL	\$3,000.00	
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Proposed Expenditure	Expenditure Amount	Supplier	Upload Quote
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Include a description of grant items you are applying for.	Must match the quote received and exclude GST. Must be a dollar amount.	Please list the supplier name	Upload the quote for the supplier you wish to proceed with
	\$		

Comparative Quote/s:

Attach a file:

Total Expenditure Amount

\$

This number/amount is calculated.
Calculated from the 'Expenditure' table.

Funding Split Table

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Please complete the funding split table below as part of the budget assessment criteria.
See below for an example of how to complete your funding split table.

EXAMPLE Funding Split Table:

Total Funds requested from Council

\$1,500.00

Your Financial Contribution (50% co-contribution)

\$1,500.00

Funding from Other Sources (if applicable)

N/A

TOTAL

\$3,000.00

Funding Sources

\$

Include description of requested funding and contribution sources on separate lines. Additional lines may be added.	Must be a dollar amount (\$).
Total Funds requested from Council	\$
Your Financial Contribution (50% co-contribution)	\$
Funding from Other Sources (if applicable)	\$
	\$

Funding Split Total

\$

This number/amount is calculated.
Calculated from the 'Funding Split' Table.

Tax Forms

You must complete the relevant Grant Tax Form in addition to the provision of the above information.

Please note: If you are unsure of your circumstances relating to GST, contact the Australian Taxation Office. Filling out the incorrect section will delay payment if your application is successful.

Please download the tax forms [here.](#)

Please upload your completed tax form. *

Attach a file:

Creditor Details Confirmation Form

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In order to process your application faster, should you be successful, you are required to download and complete a Creditor Details Confirmation Form. You can download the form [here](#).

Please upload your Creditor Details Confirmation Form here. *

Attach a file:

Please upload a copy of your Bank Statement here. *

Attach a file:

Statement must show name, account number and BSB. Details of transaction history not required.

Please let us know how you found out about this grant?

Funding Agreement

A copy of your Funding Agreement can be downloaded [here](#). Once you have read and understood the terms please agree below.

I acknowledge that:

- I have read the "Funding Agreement"; and
- I agree to be bound by its terms.

*

☐ I Agree

☐ I Disagree

Certification

I certify that:

- I have read and will abide by the [City Safety Grant Guidelines](#).
- The statements in this application are true and correct to the best of my knowledge.
- I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information:

The information you provide in your grant application will be used by Mackay Regional Council to process and assess your application and, if successful, to process, pay and administer your grant. Mackay Regional Council may contact other funding agencies to verify grants requested in support of your project.

The information may be used by Mackay Regional Council for reporting purposes, training, systems testing and process improvement. The information may be anonymised and used for statistical purposes. The information may be used by Mackay Regional Council for the promotion of City Safety Grant or the promotion of funding outcomes for Safe Night Precincts in Queensland. For this purpose, the information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies

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who may contact you directly. Mackay Regional Council may also publish the information in their Annual Reports or on their websites. Mackay Regional Council treat all personal information in accordance with the *Information Privacy Act 2009*. The provisions of the *Right to Information Act 2009* apply to documents in the possession of Mackay Regional Council.

Certification: *

☐ I Agree

☐ I Disagree

**Contact Person's Name
in Full ***

**Position in Business or
Organisation ***