

# Christmas Grant Application 2023

## Form Preview

### Eligibility

\* indicates a required field

The Mackay Regional Council Christmas Grants are provided to not-for-profit groups and organisations who seek to host a Community Christmas event that encourages participation from a broad cross section of the community.

Funding is available up to \$750.

**Ineligible events include:** End-of-Year Club Presentations and Internally Focussed Events e.g. recognition of staff, volunteers or members that are not open to the community.

**Are you a properly constituted not-for-profit organisation? \***

☐ Yes

☐ No

**Do you operated within the Mackay Regional Council boundaries? \***

☐ Yes

☐ No

**Do you have a valid Public Liability Certificate? \***

☐ Yes

☐ No

**Please upload your Public Liability Certificate. \***

Attach a file:

**Is the event you are seeking funding for an awards event, trophy presentation or information session? \***

☐ Yes

☐ No

### Applicant Information

\* indicates a required field

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Mackay Regional Council is collecting your information in order to process your application. This information will only be disclosed to any other third party with your written authorisation or as required by law.

**Organisation \***

Organisation Name

**Legal Entity Name \***

As shown on your ABN details

**Contact Person \***

First Name

Last Name

**Address \***

Address

Suburb State Postcode

**Postal Address \***

Address

Suburb State Postcode

**Telephone \***

**Email \***

### Organisation Details

**Is your organisation registered for GST? \***

☐ Yes

☐ No

**Does your organisation have an ABN? \***

☐ Yes

☐ No

**ABN Number (if applicable)**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

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|   |
|---|
| ABN   |
| Entity name                                       |
| ABN status  |
| Entity type                                       |
| Goods & Services Tax (GST)                        |
| DGR Endorsed                                      |
| ATO Charity Type <a href="#">More information</a> |
| ACNC Registration                                 |
| Tax Concessions                                   |
| Main business location                            |

## Tax Forms

You are required to complete **one** of the attached forms. Please download the forms [here](#), and complete the form that suits your organisation. You can then upload the form below.

### Completed Tax Form \*

Attach a file:

## Payment Form

In order to process your application faster, should you be successful, you are required to download and complete a Creditor Details Confirmation Form. You can download the form [here](#).

### Please upload your completed Creditor Details Confirmation Form here \*

Attach a file:

### Please upload a copy of your Bank Statement here. \*

Attach a file:

Statement must show Bank Name, Account Name, Account BSB and Account Number. Please Note: You can blank out transaction details if desired.

## Details of Funding Requested

\* indicates a required field

### Grant Amount Requested (Ex GST) \*

\$

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**Please describe the event that you plan to deliver, including the catchment area and expected number of attendees. \***

Word count:

**Detail the location of the event, including the date and expected duration. \***

Word count:

**Describe how the event will strengthen all of the local area community. \***

Word count:

Must be no more than 200 words

**Please detail how you plan on promoting the event to the community. \***

## Budget Information

Please note that the total Income MUST equal the total Expenditure.

| Income (ex GST)                      | \$ | Expenditure | \$ |
|--------------------------------------|----|-------------|----|
| Organisations Financial Contribution | \$ |             | \$ |
| Organisations Inkind Contribution    | \$ |             | \$ |
| Grants Requested from Other Sources  | \$ |             | \$ |
| Funds Requested from Council         | \$ |             | \$ |
|                                      | \$ |             | \$ |
|                                      | \$ |             | \$ |
|                                      | \$ |             | \$ |
|                                      | \$ |             | \$ |

## Declaration

\* indicates a required field

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### I warrant that:

- I am authorised to submit this application on behalf of the organisation.
- The applicant organisation has knowledge of and does not object to the application being submitted.
- To the best of my knowledge all information provided in the grant application is true and correct and complete.
- Sufficient control mechanisms are in place to ensure that all monies are managed and accounted for appropriately.
- I understand that the application and any material accompanying the application will not be returned.
- The email address from which this application is sent is from an appropriate address to receive information regarding this application.

### Declaration \*

☐ I Agree

☐ I Disagree

**Please list any supporting documentation for this application. \***

**Please upload supporting documentation here.**

Attach a file: