

Building Improvement Rebate

Form Preview

Building Improvement Rebate Form

* indicates a required field

To view the guidelines for the Building Improvement Rebate, please click [here](#).

Please note:

- The applicant must be the building owner, or have proof of the building owner's consent;
- The applicant must show how the project will benefit the building and city's presentation;
- The applicant must provide documentation and/or plans detailing the proposed improvements ; and
- The applicant must submit two formal quotes from licensed contractors.

Eligibility Criteria

Note: If you answer no to any of the following criteria, you will be unable to complete the application form as you are ineligible to receive funding under the Building Improvement Rebate.

Will the proposed building improvements or cleaning to the facade of the building be visible to the street? *

Yes No

Can you provide your matched contribution in cash and not in-kind? *

Yes No

Are you the building owner, or do you have the building owner's consent to carry out the proposed works? *

Yes No

Applicant Details

* indicates a required field

Contact Details

Applicant: *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Postal Address: *

Address

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<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Telephone Number: *

Mobile Phone Number *

Must be an Australian phone number.

Email Address: *

In order to process your application faster, should you be successful, you are required to download and complete a Creditor Details Confirmation Form. You can download the form [here](#).

Please upload your completed Creditor Details Confirmation Form here. *

Attach a file:

Proposed Building Details

Building Owner Name: *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Building Address: *

Address

Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you the Building Owner? *

Yes No

What is your Company Status? *

What is your Business Name? *

Proposal

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* indicates a required field

Building Improvement: * Yes No

Cleaning Work: * Yes No

Building Improvement

* indicates a required field

Briefly detail the proposed improvement works *

Please upload any documentation and/or plans detailing the proposed improvements. *

Attach a file:

Confirm how the works will be visible from the street. *

If the building is heritage listed, contact with Council seeking advice is required.

Please provide any commentary or attach supporting documentation, development approvals or an exemption certificate for the project.

Attach a file:

If applicable

Please attach a photo of the proposed improvement area. (free from obstruction) *

Attach a file:

What is the current use of the building? (name

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of tenant and business)
*

Have you spoken to your neighbours about your proposed building improvements? *

Yes

No

Estimated Project Cost: *

\$

Must be a dollar amount.
Ex GST

Amount of Funding Requested: *

\$

Must be a dollar amount.
Ex GST

Proposed Project Commencement Date: *

Must be a date.

Proposed Project Completion Date:

Must be a date.

Outcome Report Due: *

Must be a date.

Briefly detail the timeline of works: *

Word count:

Must be no more than 100 words.

Note: the works must be completed within four months of the signed Agreement date.

Will your neighbours participate in the Building Improvement Rebate? *

Word count:

Must be no more than 100 words.

Please attach at least two quotes from licensed contractors.

Quote From: *

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Quote Date: *

Must be a date.

Total Cost (inc GST): *

\$

Must be a dollar amount.

Please attach Quote 1: *

Attach a file:

Quote From: *

Quote Date: *

Must be a date.

Total Cost (inc GST): *

\$

Must be a dollar amount.

Please attach Quote 2: *

Attach a file:

Cleaning Improvement

* indicates a required field

Please detail the proposed cleaning works. *

Confirm how the works will be visible from the street. *

Please attach a photo of the proposed cleaning area. (free from obstruction) *

Attach a file:

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What is the current use of the building? (Name of tenant and business)
*

Estimated Project Cost: *

Must be a dollar amount.

Amount of Funding Requested: *

Must be a dollar amount.

Proposed Project Commencement Date: *

Must be a date.

Proposed Project Completion Date: *

Must be a date.

Outcome Report Due: *

Must be a date.

Briefly detail the timeline of works: *

Please attach at least two quotes from licensed contractors:

Quote From: *

Quote Date: *

Must be a date.

Total Cost (inc GST): *

Must be a dollar amount.

Please attach Quote 1: *

Attach a file:

Quote From: *

Quote Date: *

Must be a date.

Total Cost (inc GST): *

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Must be a dollar amount.

Please attach Quote 2: *

Attach a file:

Declaration

* indicates a required field

Note: Without the property owners consent, we cannot accept the Expression of Interest. If you are signing on the owners behalf as the owners legal representative, you must state the nature of your legal authorisation and attach documentary evidence of your status (e.g. Power of Attorney, Executor, Trustee, Company Director, etc).

Legal Authorisation (if applicable):

Attach a file:

As the owner of the property, or legal representative, to which this Expression of Interest relates:

- I consent to this Expression of Interest being made.
- I consent for authorised Council Officers to enter the property to carry out inspections relating to this Expression of Interest.
- I agree to undertake the proposed works as outlined in this Expression of Interest.

Declaration: *

I Agree I Disagree

Name: *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Date: *

Must be a date.

What Happens Next?

- The Expression of Interest will be assessed by Council to ensure it complies with the scheme requirements.
- Council will notify successful and unsuccessful applicants in writing within two weeks of receiving the application.
- An Offer of Acceptance will be sent to the successful applicants. It must be signed and returned within seven days of the issue date. Council reserves the right to withdraw the acceptance should the letter not be returned within the required timeframe.
- The proposed works are to be carried out as per the detailed proposal. Works are to be completed within four months of signing the Letter of Agreement.
- Funding will be released to the successful applicant once: the improvement works have been completed; a tax invoice from the applicant, with the licensed contractors paid

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invoice attached, is received; and photographs showing the before and after facade improvement have been provided.

Mackay Regional Council is collecting your personal information in order to process your Expression of Interest. Any personal information collected by Mackay Regional Council will be for lawful purposes directly related to the functions of Council. Mackay Regional Council will take all reasonable precautions to respect the privacy of individuals in accordance with the Information Privacy Act 2009 (Qld) and will protect the personal information it holds from misuse, unauthorised access and modification.

This information will only be disclosed to any other third party with your written authorisation or as required by law.